



NATIONAL HIGH SPEED RAIL CORPORATION LIMITED

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**Appointment of Agency for Communication Management and
Facilitation in Land Acquisition in connection with Land
Acquisition for Mumbai - Ahmedabad High Speed Rail Project
in Palghar District**

CONTRACT PACKAGE NO: NHSRCL/CPM(Civil)/Palghar/21-22/07

TENDER DOCUMENTS

VOLUME 1

NOTICE TO TENDERER (NIT)

**NATIONAL HIGH SPEED RAIL CORPORATION LTD.
102, Adinath Villa, Opposite of Taashi's Hotel, Vagulsar, Mahim Road,
Palghar - 401404, India**



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NOTICE INVITING TENDER (NIT)
(e-Tender)

1.1 GENERAL

1.1.1 Name of Work:

National High Speed Rail Corporation Ltd. (NHSRCL) invites online open e-tenders from eligible applicants, who fulfil qualification criteria as stipulated in Clause 1.1.3 of NIT, for the work Appointment of Agency for Communication Management and Facilitation in Land Acquisition in connection with Land Acquisition for Mumbai - Ahmedabad High Speed Rail Project in Palghar District.

The brief scope of the work is provided in Employer's Requirement.

1.1.2 Key details:

Approximate cost of work	INR 2,09,85,120 (Including 18% GST)
Tender Security	<p>Amount of Tender Security: - INR 3,09,851 (Including 18% GST)</p> <p>Validity of Tender Security in case of BG/ FDR/ TDR: 19th May 2022</p> <p>Tender Security (in original) as per clause 2.4 of ITT shall be accepted only up to 04th Jan 2022 (latest by 13:00 Hrs GMT +5:30) in the office of Chief Project Manger (Civil) Palghar at the address mentioned hereinafter.</p> <p>In case of RTGS/NEFT/IMPS transactions, bidders shall upload the scanned copies of transaction of payment of tender security/ EMD including e-receipt (clearly indicating UTR No. and tender reference i.e. NHSRCL/CPM(Civil)/Palghar/21-22/07 must be entered in remarks at the time of online transaction of payment, failing which payment may not be considered) to be uploaded in online bid submission. The detail of bank account of NHSRCL is mentioned below this table.</p> <p><u>Note: Bidders to note that the payment of tender security shall be made from the account of bidder only. However, in case of JV/ Consortium, the tender security can either be paid from JV/Consortium account or one of the constituent member of JV/Consortium.</u></p> <p><u>If tender security has been made from other than the account mentioned above, same shall not be accepted and all such bids shall be considered ineligible and summarily rejected.</u></p> <p>For further details, clause 2.4 of ITT may be referred.</p>
Completion period of the Work	6 Months
Tender documents on sale	<p>From 15th Dec 2021(from 0900 hrs) to 05th Jan 2022 (upto 1300 hrs) on e-tendering website https://etenders.gov.in/eprocure/app.</p> <p>Tender document can only be obtained online after registration of tenderer on the website https://etenders.gov.in/eprocure/app. For further</p>



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	information in this regard bidders are advised to contact on NHSRCL/CPM(Civil)/Palghar/21-22/07.
Cost of Tender documents	<p>INR 11,800/- Non- Refundable</p> <p>(Payment of tender document cost/tender fee is to be made only by RTGS/NEFT/IMPS. No other mode of payment will be accepted. The details of bank account of NHSRCL are mentioned below. The bidders are required to upload scanned copies of transaction of payment of tender document cost/tender fee including e-receipt (clearly indicating UTR No. and tender reference i.e. NHSRCL/CPM(Civil)/Palghar/21-22/07 must be entered in remarks at the time of online transaction of payment, failing which payment may not be considered) at the time of online bid submission.</p> <p>(Copy of GST registration no. to be provided along with Tender document cost/ tender fee)</p>
Last date of Seeking Clarifications	<p>23rd Dec 2021 upto 13:00 hrs.</p> <p>Queries/clarifications from bidders after due date and time shall not be acknowledged.</p>
Pre-bid Meeting	21st Dec 2021 at 15:00 hrs.
Last date of issuing addendum	26th Dec 2021
Date & time of Submission of Tender online	<p>Tender submission start date:26th Dec 2021.</p> <p>Tender submission end date: 04th Jan 2022 at 13:00 Hr</p>
Date & time of Opening of Tender online	06 Jan 2022 at 13:00
<ul style="list-style-type: none"> Authority for seeking clarifications Place of pre-bid meeting 	<p>Chief Project Manager, Palghar</p> <p>Email id: - cpmpalghar@nhsrcl.in</p> <p>Mobile No. : - +91- 9874532119</p> <p>ONLINE MEETING</p>

To facilitate payment of Tender Fee and Tender Security through RTGS, NEFT & IMPS, the details of bank account of NHSRCL is mentioned below:

Name of Bank	Bank's Address	Account Name & No.	Account Type	IFSC Code
HDFC Bank Limited	209-214, Kailash Building, 26, Kasturba Gandhi Marg, New Delhi-110001	57500000079852	Current	HDFC0000003



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1.1 Key Information, Events and Dates

1.1.1 Table: Bid Information		
S. No.	Item	Description
1.	Earnest Money Deposit (EMD)	<u>Rs. 3,09,851/- (Three lakhs nine thousand eight hundred and fifty one Only) (Including GST)</u>
2	Tender/Processing Fee	<u>Rs 11,800/- (Eleven Thousands Eight Hundred Only) (Including GST)</u>
3.	Bid Validity Period	90 days from Last date of receipt of Bid Documents

1.1.2 Table: Key Events and Date		
S. No	Information	Details
1.	NIT Publication Date	15 th Dec, 2021
2.	Last date to send in requests for clarifications	23 th Dec, 2021, 1300 Hrs
3.	Date, Time and place of Pre-Bid conference	21 th Dec, 2021, 15:00 hrs <i>Chief Project Manager, Palghar</i> ONLINE MEETING Email id: - cpmpalghar@nhsrcl.in Mobile No. : - +91- 9874532119
4.	Release of response to clarifications would be available at:	www.nhsrcl.in; https://etenders.gov.in/e procure/app
5.	Last date (deadline) for submission of bids	05 th Jan, 2022 by 13.00 hrs
6.	Technical Bid Opening Date & Time	06 th Jan, 2022 by 13.00 hrs
7.	Address for communication (if any)	Chief Project Manager, National High Speed Rail Corporation (NHSRCL), 102, Adinath Villa, Opposite of Taashi's Hotel, Vagulsar, Mahim Road, Palghar - 401404, India



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2 INTRODUCTION

2.1 Background

NHSRCL (the “Employer”) is implementing 508 Km long Mumbai-Ahmedabad High Speed Rail Project (hereinafter called as MAHSR Project) starting from Bandra Kurla Complex in Maharashtra and terminating at Sabarmati in Gujarat.

For supervision of project works, four site offices have been established at Mumbai, Vadodara Surat and Ahmedabad headed by Chief Project Manager (CPM).

NHSRCL intends to appoint an agency for Communication Management and Facilitation in Land Acquisition for Palghar district which is having length of 108 KM of MAHSR to handle communication with various stakeholders like land owners, government officials, people’s representatives, opinion makers, media, etc. which need to be communicated properly about the project on a regular basis.

The Agency/Consultant shall perform the activities in accordance with the Terms of Reference (the “TOR”)

2.2 Request for Proposals

NHSRCL invites proposals (the “Proposals”) for selection of Communication Planning and Public Relations Management Agency (hereinafter referred as the “Agency” or “Consultant”) for scope of services in conformity with the TOR (collectively the “Consultancy”).

NHSRCL intends to select the Agency through an open competitive bidding process in accordance with the procedure set out herein.

2.3 Due diligence by Bidders

Bidders are encouraged to inform themselves fully about the assignment and the local conditions before submitting the Proposal and have site visit, sending written queries to the NHSRCL, and attending a Pre-bid Meeting on the date and time specified in Clause 1, NIT.

2.4 Sale of Tender Document

Tender document can be purchased from the NHSRCL office at the address mentioned from Date 15.12.2021 09:00 hrs to Date 05.01.2022 hrs 13.00 Hrs. Bidding documents can also be downloaded from website <http://www.nhsrcl.in>. and from Govt e-procurement portal (CPP) viz, <https://etenders.gov.in/eprocure/app>.

2.5 Validity of the Proposal

The Proposal shall be valid for a period of not less than 90 days from the date of submission of tender.

2.6 Brief description of the Selection Process

The Employer has adopted a two stage selection process (collectively the “Selection Process”) for evaluating the Proposals comprising of technical bids and financial bids to be submitted online by the Applicant. The selection will be done through QCBS (Quality and Cost Based Selection) process with 70 weightages to technical proposal and 30 weightages to financial proposal. In



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the first stage, a technical evaluation will be carried out. Based on this technical evaluation, a list of short-listed applicants shall be prepared. In the second stage, a financial evaluation will be carried out. Proposals will finally be ranked according to their combined technical and financial scores. The first ranked Applicant (the "Selected Applicant") shall be called for negotiation, if necessary.

2.7 **Pre-Bid Meeting**

The date, time and venue of Pre-Bid Meeting shall be:

Date and Time: 21th Dec, 2021, 15:00 hrs

Venue: Online Meeting

An online Pre-Bid meeting through Video Conferencing to clarify bidder's issues will be held as per details given in Notice Inviting Tender. Interested eligible Bidders, who have either purchased the Bidding Documents beforehand or the bidders eligible for exemption of tender document cost (as per tender conditions like MSME, Startup India), will be invited to attend the meeting, provided bidder submits a request along with the proof of payment of tender document cost submission/Credential for tender document cost exemption as above, through email at cpmpalghar@nhsrcl.in by NIT's Prebid Meeting date up to 11:00 hrs. Login credentials shall be provided to interested eligible Bidders through email.

The purpose of the meeting will be to clarify issues and to answer questions on any matter that may be raised at that stage.

The tenderer is requested to submit any question in writing through e-tender portal only (no query will be considered if received other than e-procurement portal), to reach the Employer not later than the last date of seeking clarification as mentioned in key details of NIT.

The text of the questions raised by all the tenderer and the responses given will be transmitted through e-tender portal within date specified in NIT. Any modification of the Tender Documents which may become necessary as a result of the Pre-Bid meeting shall be made by the Employer exclusively through the issue of an Addendum.

Non-attendance at the Pre-Tender meeting will not be a cause for disqualification of a Tenderer.

2.8 **Pre-Proposal visit to the Site**

Bidders are advised to visit the site and collect necessary information from site prior to submission of the tender. For this purpose, they will provide at least two days' notice to the Engineer in Charge.

2.9 **Official Contact for the proposal**

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating



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to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

- 3) For any Technical queries related to Operation of the Central Public Procurement Portal Contact at: Tel: The 24 x 7 Help Desk Number 0120-4200 462, 0120-4001 002/5, 0120-6277 787.

E-Mail: support-eproc[at]nic[dot]in

International bidders are requested to prefix +91 as country code.



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